
EXEMPTION VIGNETTE

48 FSS/Passport Office

Monday-Friday 0800-1500

CLOSED: Third Wednesday of the month, USAFE Family Days, US Federal Holidays, and Goal Days

48fss.passports@us.af.mil / DSN: 226-1210 / COMM: 01638 52 1210

The exemption vignette allows dependents (spouses and children under 21 years of age) of military members to reside in country for the duration of their sponsors' tour. It is **optional** but encouraged as it can assist with off base employment, UK schooling, renting UK property, etc. The vignette is **FREE** and will be placed in the no-fee passport.

*(Exemption Vignette processing will take **APPROXIMATELY** 6-8 weeks from Mail Out Date)*

Note: Military dependents that do not obtain the exemption vignette will obtain an open-ended stamp and must travel with their sponsors' orders and/or approved command sponsorship application, along with their dependent ID card.

Please complete the fields below:

Sponsor Information:

Full Name (Last, First Middle): _____ Rank/Grade: _____
Date of Birth (DDMMYY): _____ Unit/Base: _____
Date Arrived Station (DDMMYY): _____ Email: _____
Tour Length: _____ Telephone: _____ Secondary Email (optional): _____
UK Residency Address: _____

Dependents' Information:

****Note:** Names must reflect that on passport**

Full Name (Last, First Middle): _____ Relationship: _____
Date of Birth (DDMMYY): _____ Nationality: _____ UK Entry Date: _____
Passport Number: _____ Email: _____

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Date of Birth (DDMMYY): _____ Nationality: _____ UK Entry Date: _____
Passport Number: _____ Email: _____

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Date of Birth (DDMMYY): _____ Nationality: _____ UK Entry Date: _____
Passport Number: _____ Email: _____

Full Name (Last, First Middle): _____ Relationship: _____
Date of Birth (DDMMYY): _____ Nationality: _____ UK Entry Date: _____
Passport Number: _____ Email: _____

Items Required:

- ☐ US no-fee passport (US citizens) or Foreign passport (Foreign nationals)
Passport must be mailed with application
- ☐ (2) Two Passport photos 2x2 (Taken within the last 6 months - No Glasses - Can be obtained at Kodak store BX)
- ☐ PCS orders
- ☐ Surf
- ☐ Command Sponsorship (if applicant is not on original orders)
- ☐ Copy of Marriage certificate (if Command Sponsored or name change)
- ☐ Prior UK visa and/or BRP card (if applicable)
- ☐ (2) Two A-4 pre-paid envelopes from British Royal Mail (Royal Mail Special Delivery-silver/gray) with 500g stamps
**Note: Only (2) two envelopes required per family **

No appointments required for Exemption Vignettes

Only Walk-ins: Monday-Friday 0800-1500